

60550-2020-0003
REQUEST FOR QUALIFICATIONS
PROFESSIONAL SERVICES FOR PAVILION PARK PLAN DEVELOPMENT
MILLEDGEVILLE, GA

Summary

The City of Milledgeville is soliciting Statements of Qualifications (SOQ) from qualified consultants to provide professional services for Pavilion Park Plan Development.

About Main Street/ Downtown Development Authority

As a City of Milledgeville department, Main Street/ the Downtown Development Authority's mission is to inspire public and private investment in the revitalization, preservation, and promotion of the downtown business district in order to strengthen the economic base of Milledgeville-Baldwin County. The vision is to promote the continued development of downtown Milledgeville as a vibrant and attractive destination for business, education, and community activity where people appreciate its rich history.

The Project

The location under consideration for the construction of the Pavilion Park is a parcel of land off of East Hancock Street and immediately east of the City of Milledgeville downtown Pavilion at 222 East Hancock Street.

The objective of Pavilion Park is to continue the tremendous momentum downtown Milledgeville has experienced over the past decade, to further activate downtown, enhance downtown Milledgeville as a destination to live work and play and, continue to grow the appeal of the area for future economic growth.

The Pavilion Park must function as an area that is an extension of downtown to attract visitors, entertainment and community events. It must have an integrated look and feel for the downtown area. Not only meet functional requirements but also make an aesthetic statement of its own.

The design must accomplish all these requirements in a seamless, attractive and logical way. Estimated construction cost should also be included.

Design Element Considerations

- Terrace seating
- Natural playscape - slide and rock elements
- Possible amphitheater/venue structure (considering cost effective construction costs)
- No restrooms (they are in the pavilion)
- Using space in front of pavilion too
- Picnic tables in pavilion

Consultant Qualifications

Consultants desiring consideration should offer complement of specialties consistent with the project scope. The City will select the consultant considered most qualified to provide the required services.

The form for the statement of qualifications is within the discretion of the consultants; but should address key evaluation criteria. Significant evaluation criteria are:

- Professional Qualifications: Qualifications and expertise of the consultant personnel who will be involved in the work. Including resumes.
- Experience: Consultant's experience with local governments performing similar types of work. Include project descriptions, scope of services performed, location and reference (contact person).
- Mobility and Proximity: Mobility and proximity of the consultant to Milledgeville may be considered but will carry less weight than foregoing criteria.

Submittal

Statements of Qualifications are due no later than Tuesday, October 8, 2019 at 3:30 pm. Submittal responses shall include four (4) originals and may be hand delivered to City Hall East Annex, 127 East Hancock Street, Milledgeville GA or mailed to City of Milledgeville, ATTN: Jacquie Huley, CPPB, Procurement Coordinator, 119 East Hancock Street, Milledgeville, GA 31061. Please mark submittal envelope with company name, address and phone number, RFQ # 60550-2020-0003 PROFESSIONAL SERVICES FOR PAVILION PARK PLAN DEVELOPMENT.

Submittals will be evaluated by a selection committee composed of City staff. Interviews may be requested at the discretion of the selection committee. The City will undertake negotiations with selected firm and final determination on award of a contract will be made at a date and time to be determined. The City reserves the right to reject any or all submittals; to re-advertise for any or all of the services; and to negotiate for additional services.

For further information or clarifications, contact Main Street Director, 478.414.4014